

Tiffiney Imler

Accountant

Details

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1224 Leroy Street, Ames, Iowa 50014

Profile

I have over 5 years of experience as an accountant. I have a strong background in accounting and finance, and I am very familiar with QuickBooks, Excel, and other financial software programs. I possess excellent analytical skills and attention to detail, which allows me to identify errors or discrepancies quickly. My communication skills are exceptional, both written and verbal; this has allowed me to develop good relationships with clients as well as co-workers.

Employment History

Senior Accountant at Kerkhoff Tax & Accounting, IA

Jun 2022 - Present

- Led the charge in developing and implementing new accounting procedures that boosted efficiency by 15%.
- Successfully managed a team of 4 junior accountants.
- Streamlined the month-end close process, resulting in a 2-day reduction in time spent on closing each month.
- Prepared monthly financial statements for management review.
- Coordinated with auditors to successfully complete annual audits with no issues.

Accountant at H&R Block, IA

Sep 2017 - May 2022

- Led the accounting team in developing and implementing a new cost-tracking system that resulted in \$2 million in annual savings.
- Devised and executed a plan to restructure the Accounts Receivable department, which improved collections by 7%.
- Instituted monthly reports on key financial indicators for all managers, improving communication between departments.
- Trained two junior accountants, who are now able to work independently.
- Negotiated with vendors to obtain discounts of 5-10%, saving the company thousands of dollars each year.
- Reviewed invoices for accuracy before payment, catching errors that would have led to overspending.

Education

Bachelor of Science in Accounting at Drake University, IA

Aug 2012 - May 2017

Some skills I've learned are bookkeeping, tax preparation, and auditing.

Links

[linkedin.com/in/tiffineyimler](https://www.linkedin.com/in/tiffineyimler)