

# Shakeema Pamela

## Assembler I

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### Profile

#### Details

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I have over 1 year of experience as an Assembler I. In my role, I was responsible for performing a variety of tasks to assemble products. These tasks included reading and following blueprints or instructions, measuring parts with calipers or rulers, aligning material, and using hand tools to secure pieces together. My attention to detail and ability to follow directions ensured that the products I assembled met quality standards. Additionally, my teammates often turned to me for help when they needed assistance with their own work because they knew that I would be able to provide clear guidance.

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### Employment History

#### Assembler I at General Motors, MD

Mar 2022 - Present

- Assembled 100 products in a day.
- Followed instructions to assemble 50 products.
- Assembled 10 widgets in an hour.
- Inspected own work for quality assurance.
- Checked inventory to ensure proper product was being assembled.
- Worked on a team of 5 people to complete tasks.

#### Assembler II at Ford, MD

Jul 2021 - Feb 2022

- Assembled and installed XYZ component in accordance with blueprints and quality standards.
  - Inspected work for correct tolerances, using measuring devices such as micrometers and calipers.
  - Read and interpreted engineering drawings to determine assembly methods, sequences & procedures.
  - Used power tools (e.g., drills, grinders) to remove excess material from parts or subassemblies according to specifications.
  - Attached hardware (e.g., screws, bolts) to fasten components together.
  - Assembled larger assemblies or subcomponents.
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### Education

#### High School Diploma at Montgomery Blair High School, Silver Spring, MD

Sep 2017 - May 2021

I've learned how to manage my time, how to study for exams, and how to do research.

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### Links

[linkedin.com/in/shakeemapamela](https://www.linkedin.com/in/shakeemapamela)