

Cinde Belue

Auction Assistant

Details

cinde.belue@gmail.com

(619) 824-9401

Elm Street, New York, NY 10001

Profile

I am an experienced Auction Assistant with over 1 year of experience in the industry. I have a proven track record of successfully assisting in auction events, and have gained valuable knowledge of the inner workings of this type of event. I am highly organized and efficient, able to think on my feet and adapt to changes as they happen. My excellent customer service skills ensure that all guests feel valued and comfortable during the event.

Employment History

Auction Assistant I at Auction Company of America, MO

Jun 2022 - Present

- Successfully completed 50+ auctions while providing excellent customer service.
- Maintained a 98% satisfaction rating from customers.
- Processed an average of 10 auction items per day.
- Worked quickly and efficiently to meet deadlines.
- Provided support to the lead auctioneer as needed.

Auction Assistant II at Auction.com, MO

Sep 2021 - May 2022

- Successfully completed 50+ auctions while maintaining a high level of customer satisfaction.
 - Exceeded expectations by developing efficient ways to run the auction process more smoothly.
 - Worked with clients one-on-one to ensure that all their questions and concerns were addressed in a timely manner.
 - Generated additional revenue for the company by coming up with new ideas for auction items and marketing strategies.
 - Became a trusted advisor to clients by providing honest and unbiased advice throughout the entire auction process.
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Education

Bachelor of Science in Computer Science at Missouri University of Science and Technology

Aug 2017 - May 2021

I've learned how to develop and design software, as well as how to use computers to solve problems.

Links

[linkedin.com/in/cindebelue](https://www.linkedin.com/in/cindebelue)