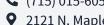




(715) 015-6053



2121 N. Maple St, West Lafayette, IN 47906

### Education

# **High School Diploma at** Ben Davis High School, Indianapolis, IN

Sep 2012 - May 2017

I have learned to be organized, to manage my time wisely, and to study efficiently.

#### Links

linkedin.com/in/matayaxa

### **Skills**

**Bartending** 

Supervising

Communication

Organizational

Time Management

**Customer Service** 

Interpersonal

### Languages

English

Portuguese

### **Profile**

I have over 5 years of experience as a Bartending Supervisor. I am responsible for managing the bartenders and ensuring that they provide excellent customer service. I also oversee the operations of the bar, including stocking and ordering supplies, and maintaining inventory levels. In addition, I resolve any customer complaints or concerns. I am knowledgeable in all areas of mixology and can create both classic and innovative cocktails.

## **Employment History**

### Bartending Supervisor at ABC Bartending School, IN

Apr 2022 - Present

- Hired and trained a team of 8 bartenders who provided excellent customer service.
- Created weekly work schedules that increased productivity by 20%.
- Implemented new systems for tracking inventory and ordering supplies, which reduced costs by 10%.
- Negotiated discounts with suppliers that saved the company \$500 per month.
- Developed promotional materials and ran marketing campaigns that generated an additional \$2,000 in revenue per month.

### Lead Bartender at XYZ Bartending School, IN

Aug 2017 - Mar 2022

- Hired and trained a team of 5 bartenders that increased sales by 15%.
- Implemented new cocktail menu that boosted happy hour traffic by 20%.
- Negotiated with vendors to save the bar 10% on liquor costs.
- Coordinated special events that generated \$5,000 in revenue.
- Won "Best Bartender" at the annual industry awards ceremony.

### Certificates

**Certified Bartending Supervisor (CBS)** 

Aug 2020

**Certified Lead Bartender (CLB)** 

Nov 2018

# Memberships

**National Restaurant Association** 

**American Culinary Federation**