



Trenee Scenna

Buyer

I have over three years of experience as a Buyer. I am responsible for purchasing materials, goods, and services on behalf of my company. I have negotiating skills to get the best possible price from suppliers while maintaining good relationships. I also keep track of inventory levels and ensure that we always have enough stock to meet customer demand. In addition, I regularly review our supplier contracts to make sure that we are getting the best terms possible.

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230 W. Washington Street, Suite 
800, Indianapolis, IN 46204

Education

High School Diploma at Ben Davis High School, Indianapolis, IN

Aug 2014 - May 2019

I have learned time management, communication, and leadership skills while studying for my High School Diploma.

Links

[linkedin.com/in/treneesenna](https://www.linkedin.com/in/treneesenna)

Skills

Negotiation



Sourcing



Contract Management



Supplier Relationship
Management



Cost Analysis and Reduction
Strategies



Inventory
Control/Management



Employment History

Senior Buyer at Amazon, IN

May 2022 - Present

- Negotiated and placed orders with vendors totaling \$5M annually.
- Managed a team of 4 buyers responsible for purchasing materials totalling \$15M annually.
- Implemented new software that streamlined the ordering process and saved the company 10% on annual spend.
- Partnered with suppliers to develop innovative solutions that improved quality by 30% while reducing costs by 15%.
- Led cross-functional teams in developing sourcing strategies that resulted in savings of 20% on annual spend.

Buyer II at Walmart, IN

Jul 2019 - Apr 2022

- Negotiated prices with vendors that resulted in a 10% cost savings for the company.
- Reviewed and approved purchase orders for accuracy and compliance.
- Monitored inventory levels and placed orders to replenish stock as needed.
- Coordinated with warehouse staff to ensure timely delivery of goods.
- Resolved any discrepancies between invoices and purchase orders.

Certificates

Certified Purchasing Manager (CPM)

Feb 2021

Certified Professional in Supply Management (CPSM)

Mar 2019

Memberships

National Association of Realtors

National Association of Home Builders