

# Renita Runions

CNC Setup Operator

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## EDUCATION

### High School Diploma at The Derryfield School, Manchester, NH

Sep 2017 - May 2021

I've learned how to study for and take tests, how to do research, and how to write papers.

## LINKS

[linkedin.com/in/renitarunions](https://www.linkedin.com/in/renitarunions)

## SKILLS

CNC machines

Setup and operation of CNC machines

Basic computer skills

Reading blueprints or schematics

Quality control procedures

Troubleshooting skills

## LANGUAGES

English

Portuguese

## HOBBIES

Listening to music

Watching movies

Playing video games

## PROFILE

I have over 1 year of experience as a CNC Setup Operator. I am responsible for setting up and operating computer numerical control machines to perform machining operations. I also create programs to control the movement of machine tools and select appropriate cutting tools, holding devices, fixtures and workpieces. In addition, I monitor the progress of jobs to ensure quality standards are met.

## EMPLOYMENT HISTORY

### ● CNC Setup Operator at Advanced CNC Machining, NH

May 2022 - Present

- Operated a CNC machine to fabricate parts for production.
- Set up and operated a CNC router to cut material according to specifications.
- Cut, drilled, and tapped various materials using hand tools.
- Read and interpreted blueprints or drawings to determine machining operations.
- Wrote programs for CNC machines from engineering drawings.
- Measured dimensions of completed workpieces to verify conformance with blueprint tolerances.

### ● CNC Setup Operator Trainee at New Hampshire Ball Bearings, NH

Sep 2021 - Apr 2022

- Successfully completed CNC training program.
- Set up and operated CNC lathe to within .001" tolerance.
- Read and interpreted blueprints, sketches, and drawings to determine dimensions and tolerances of finished workpiece.
- Selected appropriate cutting tools based on material type, machine capabilities, and required finish.
- Edited programs as needed for changes in tooling or materials.
- Monitored operation of CNC machine to ensure quality standards were met.

## CERTIFICATES

### Certified CNC Setup Operator

Apr 2021

### Certified CNC Machine Operator

Aug 2019

## MEMBERSHIPS

National Institute for Metalworking Skills (NIMS)

American Machine Tool Distributors' Association (AMTDA)