

Janina Trievel

Community Affairs Manager

Profile

I have over 5 years of experience in community affairs and am skilled at developing relationships with key stakeholders, executing successful outreach programs, and managing complex projects. I have a proven track record of mobilizing communities to achieve common goals and objectives. I am an effective communicator with strong interpersonal skills. I am also proficient in Spanish which has helped me build trust and credibility within the Latino community.

Employment History

Community Affairs Manager at Verizon Wireless, CO

Mar 2022 - Present

- Led a team of 4 community outreach specialists in executing over 100 events and projects within budget.
- Successfully managed relationships with key stakeholders, including elected officials, business leaders, and community members.
- Cultivated partnerships with local organizations to expand the reach and impact of programs.
- Wrote successful grant proposals totaling \$250,000 in funding for new initiatives.
- Demonstrated expertise in program development by designing 3 new programs that addressed identified community needs.

Community Affairs Specialist at AT&T, CO

Aug 2017 - Feb 2022

- Led a team of 5 in organizing a successful charity event that raised \$10,000 for the local homeless shelter.
- Worked with the city council to create and pass an ordinance banning smoking in all public places.
- Negotiated a contract with a local company that provided free bus transportation for senior citizens.
- Helped to establish a community garden that provides fresh produce for low-income families.
- Wrote and implemented a grant proposal that secured \$20,000 in funding for after-school programs.

Certificates

Certified Community Affairs Manager (CCAM)

Mar 2021

Certified Diversity and Inclusion Professional (CDIP)

Oct 2019

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Education

Bachelor of Science in Community Affairs at University of Colorado Boulder

Sep 2013 - May 2017

I have learned how to communicate with people from different backgrounds, how to work with diverse populations, and how to promote social change.

Links

[linkedin.com/in/janinatriveel](https://www.linkedin.com/in/janinatriveel)

Skills

Community organizing

Event planning

Fundraising

Public speaking

Media relations

Writing/editing

Social media

Languages

English

Arabic