

Suzanne Erlich

Construction project manager

📁 Employment History

Construction Project Manager at A1 Asphalt Paving LLC, WI

May 2022 - Present

- Led a team of 15 construction workers in the building of a new home.
- Completed the project within budget and 2 weeks ahead of schedule.
- Was responsible for ordering all materials and coordinating with subcontractors.
- Ensured that all safety regulations were followed throughout the duration of the project.
- Regularly communicated with the homeowner to keep them updated on progress.

Senior Construction Project Manager at J.H. Findorff & Son Inc., WI

Jul 2020 - Apr 2022

- Led a team of 12 project managers in the construction of a \$600 million shopping mall.
- Completed construction projects ahead of schedule and under budget by an average of 10%.
- Negotiated contracts with vendors that saved the company an average of 15% on costs.
- Wrote proposals that resulted in the successful acquisition of 3 new construction projects.
- Managed a portfolio of 50+ active construction projects at any given time.

Construction Project Manager II at The Boldt Company, WI

Jul 2015 - Jun 2020

- Led a team of 12 construction workers in the renovation of a 3-story building. The project was completed on time and under budget.
- Successfully managed the construction of a new 5,000 square foot office building. The project came in on time and within budget.
- Managed the demolition and reconstruction of an old factory building. The project was completed safely and ahead of schedule.
- Oversaw the construction of a new school gymnasium which was finished ahead of schedule and under budget.

🎓 Education

Bachelor of Science in Construction Management at University of Wisconsin-Madison

Sep 2011 - May 2015

Some skills I've learned are project management, construction methods and materials, scheduling, cost estimating, and construction safety.

📄 Certificates

Certified Construction Manager (CCM)

Dec 2020

Certified Project Management Professional (PMP)

May 2019

Details

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Links

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Skills

Construction

Project management

Construction management

Contract administration

Risk management

Scheduling

Cost estimation

Languages

English

Portuguese

Hobbies

Organizing

Scheduling

Coordinating