

# Elecia Lanci

Controller

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## EDUCATION

### Bachelor of Science in Accounting at The University of Texas at Dallas

Sep 2010 - May 2015

I have learned to be proficient in accounting software, to maintain financial records, and to prepare financial reports.

## LINKS

[linkedin.com/in/elecialanci](https://www.linkedin.com/in/elecialanci)

## SKILLS

Financial analysis

Financial reporting

Budgeting

Forecasting

Variance analysis

Internal controls

GAAP

## LANGUAGES

English

Italian

## HOBBIES

Biking

Kayaking

Running

## EMPLOYMENT HISTORY

### ● Controller at A-1 Controller Service, TX

Apr 2022 - Present

- Led the accounting team in preparing monthly financial statements, variance analysis, and commentary for management.
- Spearheaded the implementation of a new cost accounting system that improved accuracy and efficiency.
- Negotiated favorable terms with vendors resulting in \$500K in annual savings.
- Managed the budgeting process and produced accurate forecasts on a quarterly basis.

### ● Assistant Controller at Air Traffic Control Systems, TX

Sep 2020 - Mar 2022

- Led the accounting team in preparing and filing the company's annual report, which resulted in a 5% increase in stock price.
- Managed the budget for the accounting department, resulting in a 10% decrease in spending.
- Trained and mentored two junior accountants, who are now both promoted to manager positions.
- Negotiated with vendors to get better rates for office supplies and services, saving the company \$5,000 per year.

### ● Staff Accountant at TKS Controller Service, TX

Sep 2015 - Jul 2020

- Led the charge in preparing and filing 1099 forms for independent contractors, resulting in \$2.5 million in cost savings for the company.
- Streamlined the Accounts Payable process, saving the company \$15,000 per month.
- Negotiated better terms with vendors, resulting in a 5% reduction in overall costs.
- Developed a new system for tracking inventory levels which led to a decrease of shrinkage by 2%.

## CERTIFICATES

### Certified Public Accountant (CPA)

Feb 2021

### Certified Management Accountant (CMA)

Sep 2019

## MEMBERSHIPS

American Institute of Certified Public Accountants (AICPA)

National Association of Certified Public Bookkeepers (NACPB)