

EMILLY SRINIVASAN

Controller

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LINKS

[linkedin.com/in/emillysrinivasan](https://www.linkedin.com/in/emillysrinivasan)

SKILLS

Financial analysis

Financial reporting

Budgeting

Forecasting

Variance analysis

Internal controls

GAAP

LANGUAGES

English

Arabic

HOBBIES

Listening to music

Watching television

Reading

EMPLOYMENT HISTORY

● Controller at ACS Group, CA

Mar 2022 - Present

- Led the development and implementation of a new accounting system that resulted in increased efficiency and accuracy.
- Streamlined the month-end close process, reducing the time required by 25%.
- Developed and implemented policies and procedures that improved internal controls and reduced errors.
- Managed a team of 15 accountants responsible for all aspects of financial reporting.
- Produced accurate monthly, quarterly, and annual financial statements.

● Assistant Controller at Apex Systems, CA

Jul 2020 - Jan 2022

- Led initiatives to streamline the month-end close process, resulting in a reduction of 5 days.
- Implemented new accounting software which resulted in increased efficiency and accuracy across the department.
- Managed staff of 12 accountants while maintaining high morale and low turnover.
- Reviewed and approved journal entries, reconciliations, and financial statements for accuracy prior to submission to senior management.
- Monitored compliance with SOX 404 internal controls on a monthly basis.

● Staff Accountant at Netsource, Inc., CA

Sep 2015 - Jun 2020

- Negotiated a \$10,000 reduction in annual rent for the company's warehouse.
- Successfully completed monthly close process within 24 hours of month end.
- Maintained an error-free General Ledger with 0 discrepancies.
- Reconciled 100% of bank statements and credit card transactions each month.
- Assisted in preparing tax documents and filings which resulted in a \$5,000 refund from the IRS.

EDUCATION

Bachelor of Science in Accounting at University of California, Berkeley

Aug 2010 - May 2015

I've learned how to analyze and record financial transactions, as well as prepare financial statements and reports.