

JAMARA ACCORD

Custodian

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(584) 720-1395

Maple St, New Orleans, LA 70117



PROFILE

Accurate and thorough Custodian with over 1 year of experience in commercial cleaning. Skilled in mopping, sweeping, vacuuming, dusting and general maintenance tasks. Reliable team player who is always willing to go above and beyond to get the job done.

LINKS

[linkedin.com/in/jamaraaccord](https://www.linkedin.com/in/jamaraaccord)

SKILLS

Cleaning

Sweeping

Mopping

Dusting

Vacuuming

Trash removal

Restroom cleaning

LANGUAGES

English

German

HOBBIES

Organizing

Cleaning

Maintaining

EMPLOYMENT HISTORY

● Lead Custodian at Fidelity Investments, LA

Jun 2022 - Present

- Led a team of custodians in cleaning and maintaining a large office building with over 100 employees.
- Maintained the cleanliness of the building to high standards, as evidenced by regular inspections from management.
- Implemented new cleaning protocols and procedures that increased efficiency and effectiveness of the custodial team.
- Trained new members of the custodial team in proper cleaning techniques and safety procedures.
- Managed inventory of cleaning supplies and equipment, ensuring that all necessary items were always available.

● Custodian at Charles Schwab, LA

Jul 2021 - Apr 2022

- Maintained cleanliness standards for assigned area, ensuring adherence to safety regulations.
- Monitored stock levels of cleaning supplies and submit requests for replenishment as needed.
- Acted as lead custodian on night shift, providing guidance and support to other team members.
- Completed special projects as requested, such as deep cleaning or organizing storage areas.
- Assisted with set-up and breakdown for special events held in facility.

EDUCATION

High School Diploma at Louisiana State University

Sep 2017 - May 2021

I've learned how to effectively communicate with others, how to manage my time wisely, and how to think critically.

CERTIFICATES

Certified Custodian Specialist (CCS)

Nov 2020

Certified Building Maintenance Technician (CBMT)

Mar 2019

MEMBERSHIPS

American Custodial Association

National Custodial Association