# **Clarisse Seeno**

**Educational Assistant** 

#### clarisse.seeno@gmail.com

**(**432) 572-4303

 3498 Pine Street, Billings, MT 59101

# Education

#### High School Diploma at Big Sky High School, MT

Sep 2015 - May 2019

I've learned how to study for and take tests, how to do research, and how to write papers.

## Links

linkedin.com/in/clarisseseeno

## Skills

Patience

Creativity

Communication Skills

Organizational Skills

Interpersonal Skills

Flexibility

Multitasking

#### Languages

English

Japanese

## Hobbies

Organizing Crafting Reading

#### Profile

I have over 3 years of experience as an Educational Assistant. I have worked with children of all ages and abilities in a variety of settings. I am able to adapt my teaching methods to meet the individual needs of each child. I am patient, caring, and reliable.

# **Employment History**

#### Lead Educational Assistant at Montana Academy, MT

Jun 2022 - Present

- Led a team of five educational assistants in providing support to students with special needs.
- Monitored and documented student progress and shared information with teachers and parents.
- Implemented behavior management plans and provided positive reinforcement to students.
- Collaborated with teachers to develop individualized education plans (IEPs) for students.
- Assisted in the development and implementation of new curriculum and instructional materials.

#### Senior Educational Assistant at Montana State University, MT

Jul 2019 - Apr 2022

- Successfully implemented new behavioral management system that decreased disciplinary issues by 35%.
- Collaborated with teachers to develop and implement IEP goals for students with special needs.
- Successfully advocated for additional resources for students with special needs.
- Created and implemented a social skills curriculum that increased positive social interactions by 50%.
- Provided one-on-one support to students with special needs, which led to an increase in academic performance by 30%.

## Certificates

Autism and Behavioral Intervention Specialist Certificate Nov 2020

Early Childhood Education Assistant Certificate Jul 2019

#### Memberships

**Canadian Association of Educational Assistants** 

**Ontario Association of Educational Assistants**