

# Charla Hoffenberg

Housekeeper

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📍 Elm St, Philadelphia, PA 19144

## EDUCATION

### High School Diploma at Upper Moreland High School, Upper Moreland Township, PA

Sep 2017 - May 2021

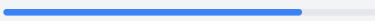
In high school, I learned how to analyze and solve problems, how to think critically, and how to communicate effectively.

## LINKS

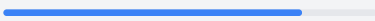
[linkedin.com/in/charlahoffenberg](https://www.linkedin.com/in/charlahoffenberg)

## SKILLS

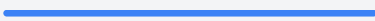
Cleaning



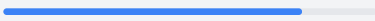
Dusting



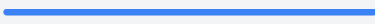
Vacuuming



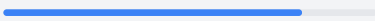
Mopping



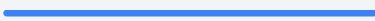
Sweeping



Organizing

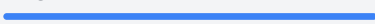


Laundry

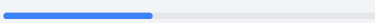


## LANGUAGES

English



Portuguese



## PROFILE

I am a highly experienced housekeeper with over 1 year of experience in the industry. I have worked in both residential and commercial settings, and have gained a wealth of knowledge in all aspects of cleaning and maintenance. I pride myself on my attention to detail, efficiency, and reliability, and always work to the highest standard possible. I am confident working independently or as part of a team, and can adapt my approach to suit any environment.

## EMPLOYMENT HISTORY

### ● Head Housekeeper at Molly Maid, PA

May 2022 - Present

- Organized and cleaned the house on a daily basis.
- Made sure that all the rooms in the house were clean and tidy.
- Washed and ironed all the clothes in the house.
- Cooked meals for the family on a regular basis.
- Took care of all the shopping and running errands for the household.

### ● Housekeeper at The Maids, PA

Sep 2021 - Apr 2022

- Cleaned 15 rooms in an 8-hour shift.
- Mopped 3,000 square feet of floor space.
- Dusted 100 surfaces.
- Cleaned 5 bathrooms.
- Changed 12 beds.

## CERTIFICATES

### Certified Housekeeping Supervisor (CHS)

Jul 2021

### Certified Hospitality Housekeeper (CHH)

Apr 2020

## MEMBERSHIPS

American Housekeeping Association

National Association for Professional Housekeepers