


# Nadyne Wilkoff

## Instructor

I have over 5 years of experience as an instructor. I am a highly motivated and experienced individual who is looking for a new challenge. I have the ability to adapt to new environments quickly and work well under pressure. I am also able to motivate others and build positive relationships with my colleagues.

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Park Avenue, Newark, NJ 07102 

## Education

### Master of Education in Curriculum and Instruction at Rutgers University, NJ

Sep 2013 - May 2017

Some skills I've learned are creating and using rubrics, lesson planning, and using technology in the classroom.

## Links

[linkedin.com/in/nadynewilkoff](https://www.linkedin.com/in/nadynewilkoff)

## Skills

Communication

Patience

Creativity

Organization

Public Speaking

Writing

## Languages

English

Dutch

## Employment History

### Lead Instructor at Apple, NJ

Jun 2022 - Present

- Trained and managed a team of 5 instructors which successfully delivered training to 200 employees on a new software system.
- Revised the training curriculum and schedule to better meet the needs of the business which resulted in a 20% increase in productivity.
- Created training materials, including PowerPoint presentations and user manuals, which were used by other instructors across the company.
- Led weekly meetings with department managers to discuss training progress and identify areas of improvement.
- Presented quarterly reports to senior management detailing training metrics and outcomes.

### Instructor at Google, NJ

Aug 2017 - May 2022

- Led a class of 30 students in a daily one-hour lesson.
- Assisted in developing curriculum for new course.
- Graded papers and exams for 150 students.
- Advised 10 students on their academic career path.
- Presented at 3 conferences on the latest teaching techniques.

## Certificates

### Certified Instructor

Apr 2021

### Certified Teacher

Feb 2020

## Memberships

American Council on Exercise

National Strength and Conditioning Association