

Adna Krueck

Maintenance Manager

✉ adna.krueck@gmail.com

☎ (297) 814-1792

📍 Pennsylvania Ave, Washington, DC 20500

EDUCATION

High School Diploma at Baltimore Polytechnic Institute, Baltimore, MD

Aug 2012 - May 2017

I've learned how to manage my time, how to study for exams, and how to do research.

LINKS

[linkedin.com/in/adnakrueck](https://www.linkedin.com/in/adnakrueck)

SKILLS

Maintenance

Management

Organization

Communication

Scheduling

Budgeting

LANGUAGES

English

Indonesian

HOBBIES

Organizing

Crafting

Reading

PROFILE

I am a highly experienced Maintenance Manager with over 5 years experience in the industry. I have gained an extensive knowledge of all aspects of maintenance and management, and have successfully implemented numerous projects from start to finish. I possess excellent problem solving skills, and am able to work effectively under pressure to meet deadlines. I am also a strong team player, with superb communication skills that allow me to build positive relationships with both colleagues and clients alike.

EMPLOYMENT HISTORY

● Maintenance Manager at J.E. Richards, Inc., MD

Apr 2022 - Present

- Led team of 12 maintenance technicians in performing preventative maintenance, repairs and installations for a manufacturing facility with over 200 employees.
- Implemented new work order system which decreased response time to customer requests by 25%.
- Negotiated service contracts with outside vendors which saved the company \$15,000 annually.
- Trained all new hires on facility safety procedures.
- Created monthly schedule for preventative maintenance tasks which reduced unscheduled downtime by 10%.

● Maintenance Supervisor at W.M. Schlosser Co., Inc., MD

Jul 2017 - Feb 2022

- Trained and scheduled a team of 10 maintenance workers.
- Supervised the construction of a new factory wing, overseeing a crew of 30.
- Negotiated with vendors to purchase parts and machinery at 20% below cost.
- Wrote and implemented a new preventative maintenance program that reduced downtime by 25%.
- Diagnosed and repaired a major production line issue that had been costing the company \$100,000 per month in lost revenue.

CERTIFICATES

Certified Maintenance Manager (CMM)

Jan 2021

Certified Reliability Engineer (CRE)

Feb 2019

MEMBERSHIPS

American Society for Quality (ASQ)

International Facility Management Association (IFMA)