

Melody Groe

Maintenance Technician

Profile

I am a highly experienced maintenance technician with over three years of experience in the field. I have gained a wealth of knowledge and expertise in all aspects of maintenance, including preventative maintenance, repair work, and troubleshooting. I am extremely reliable and take pride in my ability to get the job done quickly and efficiently. My excellent communication skills allow me to effectively communicate with other members of the team, as well as customers or clients.

Employment History

Maintenance Technician II at Home Maintenance, AL

Apr 2022 - Present

- Installed a new AC unit in the office, which increased employee productivity by 2%.
- Decreased downtime for machinery by conducting preventative maintenance on a regular basis.
- Repaired broken equipment within 24 hours 97% of the time.
- Trained 3 new employees on proper use and maintenance of equipment.
- Wrote and implemented a new safety protocol for the department which decreased accidents by 15%.

Maintenance Technician I at Mr. Fix It, AL

Sep 2019 - Feb 2022

- Maintained a 97% uptime for production machines.
- Reduced downtime by 33%.
- Implemented a new maintenance schedule that saved \$15,000/year.
- Trained 2 new technicians on proper maintenance procedures.
- Wrote a Standard Operating Procedure for the Maintenance Department.

Certificates

Certified Maintenance Technician (CMT)

Oct 2020

Certified Reliability Engineer (CRE)

Jan 2019

Memberships

American Society for Quality (ASQ)

International Facility Management Association (IFMA)

✉ melody.groe@gmail.com

☎ (958) 513-5337

📍 Elm Street, New York, NY 10001

Education

High School Diploma at Hoover High School, AL

Aug 2015 - May 2019

I've learned how to study for and take tests, how to do research, and how to write papers.

Links

[linkedin.com/in/melodygroe](https://www.linkedin.com/in/melodygroe)

Skills

Electrical

Plumbing

Carpentry

Welding

Painting

HVAC

Languages

English

Hindi

Hobbies

Building things

Working on cars

Gardening