

# Shalini Pepion

Operations Manager

## Profile

I have over 5 years of experience as an Operations Manager. I have a proven track record in managing and improving operations for my company. I am a motivated leader with excellent communication skills. I am able to work well under pressure and meet deadlines.

## Employment History

### Operations Manager at Boeing, CA

Mar 2022 - Present

- Successfully managed and operated a team of 50+ employees while achieving all monthly goals and targets.
- Increased operational efficiency by 15% through process improvements and implementation of new technology.
- Slashed expenses by \$200,000 per year through effective cost-cutting measures.
- Achieved 100% customer satisfaction rating for 3 consecutive years.
- Received “Employee of the Month” award 6 times in 2 years.

### Assistant Operations Manager at Lockheed Martin, CA

Aug 2017 - Jan 2022

- Led a team of 12 in the daily operations of a \$2 million/year business.
- Supervised and trained 4 new employees, increasing productivity by 25%.
- Implemented new inventory management system that saved \$500 per month.
- Negotiated with vendors to get 10% discount on all supplies.
- Wrote and implemented Standard Operating Procedures for all departments.

## Certificates

### Certified in Production and Inventory Management (CPIM)

Sep 2020

### Certified Supply Chain Professional (CSCP)

Nov 2018

## Memberships

American Production and Inventory Control Society (APICS)

Institute for Supply Management (ISM)

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## Education

### Bachelor of Science in Operations Management at University of California, Berkeley

Aug 2013 - May 2017

I have learned how to design and oversee the production process of a company while reducing waste and maximizing efficiency.

## Links

[linkedin.com/in/shalinipepion](https://www.linkedin.com/in/shalinipepion)

## Skills

Communication

Organization

Planning

Time Management

Problem Solving

Conflict Resolution

## Languages

English

Dutch