



Rebel Katers

Probate Paralegal

I have over 5 years of experience as a Probate Paralegal. I have worked with clients to help them navigate the probate process and ensure that their interests are protected. I am detail oriented and able to handle complex legal matters. I am also proficient in estate planning and administration, which allows me to provide comprehensive support to my clients.

rebel.katers@gmail.com 

(170) 315-1881 

Webster Ct, Nashua, NH 03060 

Education

Associate's Degree in Paralegal Studies at Plymouth State University, Plymouth, NH

Sep 2012 - May 2017

I have learned how to conduct legal research, draft legal documents, and communicate effectively with clients and attorneys.

Links

[linkedin.com/in/rebelkaters](https://www.linkedin.com/in/rebelkaters)

Skills

Probate law

Legal research

Drafting legal documents

Client communication

Time management

Organizational skills

Attention to detail

Languages

English

German

Employment History

Probate Paralegal at The Law Offices of Thomas A. Campbell, NH

Jun 2022 - Present

- Drafted and filed over 500 probate petitions with a 100% success rate.
- Represented clients in over 200 probate hearings, successfully securing the desired outcome in each case.
- Handled the probate estate for a client with assets totaling \$5 million, ensuring all debts were paid and the remaining assets distributed according to the wishes of the deceased.
- Created and managed an inventory system for a law firm with 50+ probate cases, which resulted in a 30% increase in efficiency.
- Trained 2 new paralegals in probate procedure, both of whom are now excelling in their positions.

Probate Paralegal Associate at Law Office of Robert H. Humphrey, NH

Jul 2017 - Apr 2022

- Drafted and filed over 100 probate petitions with the court.
- Assisted in the administration of over 50 estates.
- Organized and maintained estate files for over 100 clients.
- Communicated regularly with clients, attorneys, and other professionals to keep them updated on the status of their case.
- Reviewed and analyzed legal documents for accuracy and compliance with probate laws.

Certificates

Certified Probate Paralegal (CPP)

Apr 2021

Certified Estate Planning Paralegal (CEPP)

Feb 2020

Memberships

American Academy of Estate Planning Attorneys

National Association of Probate Lawyers