

Kateri Stehling

Purchasing Manager

Profile

Details

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(791) 736-5942

1234 Elm Street, Montgomery, AL 10001

I am a purchasing manager with over 5 years of experience. I have successfully managed the procurement of goods and services for my company. I have a strong background in supply chain management, contract negotiation, and supplier relationship management. I am an expert at finding cost-effective solutions that meet the needs of my company.

Employment History

Purchasing Manager at Lowe's, AL

Mar 2022 - Present

- Negotiated a \$1.2 million contract with ABC Corporation, saving the company 15% compared to the previous year's costs.
- Led the development of a new purchasing department that saved the company 10% on all purchases within 6 months of operation.
- Implemented a new inventory management system that reduced stock levels by 20% and increased turnover by 30%.
- Developed supplier relationships resulting in cost savings of 12% for XYZ Widget Company.
- Reduced late deliveries from suppliers by 50%, increasing customer satisfaction scores by 5%.
- Achieved 98% on-time delivery rate for parts and materials.

Assistant Purchasing Manager at The Home Depot, AL

Aug 2017 - Feb 2022

- Negotiated with vendors to secure favorable terms and prices.
 - Reviewed requisitions and purchase orders for accuracy.
 - Monitored inventory levels and placed orders as needed.
 - Maintained up-to-date knowledge of market conditions, trends, and new products.
 - Trained junior staff members on purchasing procedures and policies.
 - Resolved issues with suppliers in a timely manner.
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Education

Bachelor of Science in Business Administration at Auburn University, AL

Sep 2013 - May 2017

Some skills I've learned are: critical thinking, effective communication, teamwork, and time management.

Links

[linkedin.com/in/kateristehling](https://www.linkedin.com/in/kateristehling)