

# Lorianne Damonte

Senior Accounts  
Receivable Specialist

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## Profile

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### Details

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(997) 093-8344

12345 Main St, Bismarck, ND 58501

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Over five years of experience as a Senior Accounts Receivable Specialist. Managed team of three AR specialists and implemented new strategies that increased efficiency by 15%. Reviewed invoices for accuracy and coding before sending to clients. Negotiated payment terms with customers while maintaining strong relationships.

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## Employment History

### Senior Accounts Receivable Specialist at Microsoft, ND

Apr 2022 - Present

- Reduced the accounts receivable aging by 30%, from an average of 45 days to 31 days, within 6 months of joining the company.
- Led a team of 3 junior accountants in daily tasks and monthly close processes.
- Implemented a new invoicing system that increased accuracy by 5% and reduced processing time by 20%.
- Negotiated payment terms with 10 major clients, resulting in \$250,000 in additional cash flow per month.
- Collected on 4 delinquent accounts totaling more than \$100,000.

### Accounts Receivable Specialist at Amazon, ND

Aug 2017 - Feb 2022

- Streamlined the accounts receivable process, resulting in a 10% decrease in outstanding invoices.
  - Negotiated payment plans with delinquent customers, collecting \$15,000 in previously uncollected revenue.
  - Resolved billing discrepancies for 100 customers, totaling \$5,000 in overcharges.
  - Processed 300 invoices per day on average during peak season without error or delay.
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## Education

### High School Diploma at Central High School, ND

Sep 2012 - May 2017

I've learned how to read, write, and do math.

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## Links

[linkedin.com/in/loriannedamonte](https://www.linkedin.com/in/loriannedamonte)