

# MAELYNN HOESE

Senior IT Project Manager

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## LINKS

[linkedin.com/in/maelynnhoese](https://www.linkedin.com/in/maelynnhoese)

## SKILLS

Technical writing

Requirements gathering

Systems analysis

Process improvement

Project management software  
(e.g., MS Project)

Change management

Risk management

## LANGUAGES

English

Russian

## HOBBIES

Organizing and managing projects

Leading and mentoring project  
teams

Staying current with new and  
emerging technologies

## EMPLOYMENT HISTORY

### Senior IT Project Manager at Anthem, IN

Apr 2022 - Present

- Led a team of 20+ IT professionals in developing and implementing a complex enterprise resource planning (ERP) system for a manufacturing company. The project was completed on time and within budget.
- Managed the development and implementation of an e-commerce platform for a major retailer. The project increased online sales by 25%.
- Led the development of a mobile app for a national restaurant chain. The app increased customer loyalty and repeat business by 10%.
- Directed the rollout of new point-of-sale (POS) systems for 100+ retail locations nationwide. The project improved operational efficiency by 15%.
- Implemented an enterprise content management (ECM) system for a large financial institution. The ECM system reduced paper usage by 30% across the organization.

### IT Project Manager at Cummins, IN

Jul 2020 - Mar 2022

- Successfully completed a \$2 million IT project on time and under budget.
- Successfully led a team of 15 developers, testers, and analysts.
- Managed the development and implementation of an enterprise-wide IT system.
- Oversaw the migration of critical data to a new server platform with no downtime.
- Coordinated efforts between departments to streamline processes and reduce costs.
- Developed training materials and conducted user training for a new software application.

### Project Manager at Lilly, IN

Sep 2015 - May 2020

- Led a team of 12 software engineers and 4 quality assurance analysts in the development of an e-commerce platform that processed \$2 million in sales over 3 months.
- Defined project requirements, created detailed project plans, and managed all aspects of assigned projects from initiation through delivery within budget and schedule constraints.
- Implemented new process improvements that resulted in a 25% increase in efficiency for the department.
- Wrote proposals to secure funding for three major initiatives totaling \$1.5 million.
- Chaired steering committee meetings consisting of upper management to provide updates on progress and identify roadblocks/risks.