

Phillis Derscheid

Stock Clerk

✉ phillis.derscheid@gmail.com

☎ (361) 109-6466

📍 1673 Blue Spruce Lane,
Hartford, CT 06106

Education

**High School Diploma at
Greenwich High School,
Greenwich, CT**

Sep 2017 - May 2021

I've learned to be organized, to manage my time, and to study effectively.

Links

[linkedin.com/in/phillisderscheid](https://www.linkedin.com/in/phillisderscheid)

Skills

Stock control

Inventory management

Data entry

Stocktaking

Health and safety procedures

Customer service

Basic accounting

Languages

English

Urdu

Profile

I have over 1 year of experience as a stock clerk. I have performed various duties such as stocking shelves, organizing inventory, and conducting audits. I am efficient in my work and take pride in ensuring that the products are properly displayed and priced correctly. Customers often compliment me on my helpfulness and attentiveness.

Employment History

Stock Clerk at The TJX Companies, Inc., CT

Jun 2022 - Present

- Maintained inventory of stock and ensured accuracy of records.
- Performed regular stocktaking to identify shortages and surpluses.
- Coordinated with suppliers for the timely delivery of goods.
- Monitored expiry dates and arranged for the disposal of expired items.
- Assisted customers in locating desired products.

Stock Clerk II at Ross Stores, Inc., CT

Jul 2021 - May 2022

- Handled inventory for a team of 15 people.
- Tracked and updated inventory levels in real-time.
- Monitored stock to ensure that it was up to date.
- Picked and packed orders for shipment.
- Unloaded trucks and restocked shelves.

Certificates

Certified Stock Clerk

Aug 2020

Certified Inventory Specialist

Mar 2019

Memberships

National Association of Stock Clerks and Order Fillers

American Association of Stock Clerks