

DONOVAN RHA

Talent Acquisition Specialist

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123 Elm Street, Omaha, NE 68111



PROFILE

I am a Talent Acquisition Specialist with over 5 years of experience in the field. I have worked with clients from all industries and helped them find the perfect candidates for their organizations. My strengths include my ability to identify top talent, negotiate offers, and build relationships with both candidates and clients. I am passionate about finding the right match for each client, and my extensive knowledge of the recruiting process ensures that I can always deliver results.

LINKS

[linkedin.com/in/donovanrha](https://www.linkedin.com/in/donovanrha)

SKILLS

Recruiting

Sourcing

Screening

Interviewing

Negotiating offers

Onboarding

Employee relations

LANGUAGES

English

French

EMPLOYMENT HISTORY

● Talent Acquisition Specialist at Apple, NE

Jun 2022 - Present

- Negotiated and hired 50 new employees in the IT department within budget.
- Led the recruitment of 100 new sales associates, resulting in a 10% increase in productivity.
- Successfully recruited and placed 15 highly-skilled engineers from out-of-state.
- Implemented a new applicant tracking system that saved the company \$5000 per year.
- Wrote and distributed weekly newsletters to inform candidates of job openings, upcoming events, and tips for success.

● Talent Acquisition Specialist II at Google, NE

Jul 2017 - Apr 2022

- Screened and interviewed 100 candidates for various positions within the company.
- Hired 50 new employees across 10 different departments.
- Onboarded and trained 30 new hires on company policies and procedures.
- Developed and implemented a new employee referral program that led to the hiring of 15 additional employees.
- Negotiated employment contracts for 20 new hires, resulting in an average savings of \$500 per contract.

EDUCATION

Bachelor of Science in Human Resources at University of Nebraska, NE

Aug 2013 - May 2017

Some skills I've learned are communication, problem solving, and critical thinking.

CERTIFICATES

Certified Recruiting Professional (CRP)

May 2021

Certified Employment Services Professional (CESP)

Feb 2020

MEMBERSHIPS

American Staffing Association

Society for Human Resource Management