

# Carmen Janneck

Teaching Assistant

## Profile

I am a highly experienced Teaching Assistant with over 5 years of experience in providing support to teachers and students across a wide range of subjects. I have excellent communication and interpersonal skills, which enable me to build strong relationships with both staff and pupils. I am able to use my own initiative as well as being an effective team player. I am adaptable, flexible and always willing to go the extra mile to ensure that pupil's needs are met.

## Employment History

### Teaching Assistant at Big Sky High School, MT

Jun 2022 - Present

- Taught a class of 30 students aged 6-7.
- Graded and returned student assignments within 48 hours.
- Developed creative and interactive lesson plans.
- Led small group activities.
- Met with parents to discuss student progress.

### Lead Teaching Assistant at Bozeman High School, MT

Aug 2017 - Apr 2022

- Led a team of teaching assistants in grading assignments and providing feedback to students.
- Consistently received positive feedback from professors for being an effective leader.
- Successfully managed the budget for the teaching assistant team.
- Trained new teaching assistants on grading procedures and expectations.
- Helped develop and implement a new system for tracking student progress.

## Education

### Bachelor of Science in Education at University of Montana

Sep 2013 - May 2017

I have learned how to effectively communicate with students, parents, and other teachers. I have also learned how to create engaging and effective lesson plans. Finally, I have learned various classroom management strategies.

## Certificates

### Certified Teacher Assistant (CTA)

May 2021

### Certified Educational Support Professional (CESP)

Oct 2019

## Memberships

National Education Association

American Federation of Teachers

## Details

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## Links

[linkedin.com/in/carmenjanneck](https://www.linkedin.com/in/carmenjanneck)

## Skills

Patience

Communication Skills

Organizational Skills

Time Management Skills

Interpersonal skills

The ability to work well under pressure

Creativity

## Languages

English

Portuguese

## Hobbies

Reading

Writing

Photography