

Edlin Cortijo

Treasurer

✉ edlin.cortijo@gmail.com
☎ (300) 883-8126
📍 1211 S 1st Ave, Bozeman, MT 59715

Education

Bachelor of Science in Accounting at Montana State University

Sep 2011 - May 2015

I've learned to record, classify, and summarize financial transactions to provide information to help make business decisions.

Links

[linkedin.com/in/edlincortijo](https://www.linkedin.com/in/edlincortijo)

Skills

Financial analysis

Budgeting

Financial forecasting

Cash management

Risk management

Investment planning

Debt management

Languages

English

Russian

Employment History

Treasurer at City of Billings, MT

May 2022 - Present

- Reduced the budget by \$1 million dollars through careful spending and negotiations with vendors.
- Invested \$500,000 in a new software system that increased productivity by 15%.
- Led a team of 5 people who successfully completed an audit with no major findings.
- Negotiated interest rates down on a \$10 million loan, saving the company thousands of dollars per year.
- Wrote and implemented policies and procedures that improved internal controls and reduced errors.

Assistant Treasurer at Yellowstone County, MT

Sep 2018 - Apr 2022

- Negotiated and executed \$100 million in interest rate swaps, which saved the company an estimated \$500,000 per year.
- Developed and implemented a new cash management system that increased investment returns by \$1.2 million annually.
- Led efforts to restructure the company's debt portfolio, saving \$4 million in annual interest payments.
- Successfully completed a bond refinancing that generated over \$5 million in present value savings.
- Managed all aspects of the treasury function for a publicly-traded company with revenues exceeding \$3 billion.

Associate Treasurer at Missoula County, MT

Jul 2015 - Aug 2018

- Led a team of 4 in the development and implementation of a new investment strategy that increased returns by 2%.
- Developed and implemented a hedging strategy that saved the company \$1 million over 6 months.
- Negotiated better terms with banks, saving the company \$500,000 per year.
- Managed cash flow to ensure all obligations were paid on time, while maintaining high levels of liquidity.
- Led weekly meetings with department heads to review treasury activities and make recommendations for improvements.

Certificates

Certified Treasury Professional (CTP)

Mar 2021

Certified Public Accountant (CPA)

Nov 2019